

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Tuesday, May 26, 2015

CALL TO ORDER: Following due call and notice thereof, Mayor Gran called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Joshua Gran, Council Members: DeWayne Schroeder, Bob Lemke, Paul Fisch and Robert Burns. City Staff Present: City Clerk/Administrator: Ted Schoonover, Caledonia Ambulance Director Dann Hager and Caledonia Police Sergeant Jim Stemper. Guests: Norman Snodgrass and Caledonia Argus reporter Daniel McGonigal.

AGENDA: Motion by Member Lemke, second by Member Burns to approve the agenda as amended. All voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Mayor Gran, second by Member Fisch to approve the consent agenda, which consisted of the regular meeting minutes from April 27, 2015. All members voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS: Administrator Schoonover presented the council with a letter from Bruce Kuehmichel in regards to the proposed new county shop and his disapproval of the location choice and the impact it could have on property values in that addition should it continue to be developed. No action taken.

NEW BUSINESS: Caledonia Ambulance Director Donn Hager was present and requested that the council consider purchasing a refurbished monitor for the ambulance rather than a new one. He can get a refurbished monitor for \$9,329.60 and a new one for just over \$23,000. This would put us back on the six year rotation and still have a viable piece of equipment that we require to do our jobs, but at a reduced cost. Motion by Member Burns, second by Member Fisch to authorize them to purchase the refurbished monitor in the amount of \$9,329.60. All members present voted in favor and the motion was declared carried.

Hager then asked the council to consider an increase for the outreach coordinators salary. She puts in a lot of hours and receives very little pay for her efforts. She has not received an increase since 2013 and then it was only \$15.00. He also pointed out that the outreach program pays for itself so any increase could be absorbed through an increase to customer training charges. Motion by Member Burns, second by Member Lemke to increase the outreach coordinators monthly salary by \$35.00, or for a total of \$100.00 per month retroactive back to January 1, 2015. All members present voted in favor and the motion was carried.

Norman Snodgrass was present and requested the city refund him the costs for the meters he installed into his place of business. He agreed that the city owned and purchased the previous 13 meters that he returned but felt that he should not have to purchase the new meters because he is attempting to collect the water usage for the city and it's just a business decision, and now the city is punishing him for it. Mayor Gran and Member Burns agreed that although it was a good business decision on his part, our Ordinance does not address this type of situation and therefore we shouldn't punish someone for making a smart decision to better themselves. Motion by Member Lemke, second by Mayor Gran to refund the cost of the meters to Mr. Snodgrass. Discussion followed and the members asked Administrator Schoonover to work up some new language for the Water Ordinance for future consideration. All members present voted on favor and the motion was declared carried.

Schoonover presented the council with the costs for the new 2015 Ford Interceptor as of current the vehicle has cost the city \$31,361.95. He also mentioned that some additional add equipment would be required such as a cage, decals, etc... but he estimates the cost will be well below the budgeted amount of \$43,000. No further action taken.

Schoonover presented the council with a Liquor License request for the American Legion Post 191 for the activities on June 19, 2015. Motion by Member Schroeder, second by Fisch to approve the permit. All members present voted in favor and the motion was declared carried.

Motion by Mayor Gran, second by Member Schroeder to approve Resolution 2015-007 Appointing the 2015 Special Election Judges. All members present voted in favor and the motion was declared carried.

Schoonover presented the council with a request from Joseph and Dawn Gajdosik to allow them to assess the sewer improvements that were completed at their residence over the winter. He also stated that he talked to them verbally. He is still waiting for the original signed request but the amount would be \$13,888.69. Motion by Member Fisch, second by Member Burns to approve the Special Assessment contingent upon receiving the signed original request from the owners. All members present voted in favor and the motion was declared carried.

Schoonover presented the council with a request from Pool Manager Katie Schieber to allow the lifeguards to have their CPR/Lifeguard certifications be paid for by the city as this has been done in the past. Motion by Mayor

Gran, second by Member Burns to have the city pay for those classes as has been past practice. All members present voted in favor and the motion was declared carried.

Schoonover then stated that we needed to determine wages for the same. This year minimum wage will increase to \$9.00 on August 1, 2015, this will impact almost all of the lifeguards for the last two weeks of the year. A decision was not needed on this tonight but we should be thinking this over moving forward as it increases again next year. He recommended a salary for the Manager at \$11.00 per hour and the Assistant at \$9.50 per hour. Motion by Member Fisch second by Member Burns to approve the increases as recommended. All members present voted in favor and the motion was declared carried.

Schoonover then asked about the current lifeguards wages. Motion by Member Burns, second by Member Fisch to keep the current wages as follows: Megan Sheehan: \$8.75, Justin Inglett: \$8.75, Alison Goergen: \$8.75, Sam Colleran: \$8.75 if WSI is presented, \$7.75 if not, Ella Pieper: \$8.75 if WSI is presented, \$7.75 if not, Maddie Strub: \$7.75, Thomas Jergensen \$8.75 if WSI is presented, \$7.75 if not, Eric Meyer: \$7.75. All members voted in favor and the motion was declared carried.

Schoonover presented the council with a Letter of Resignation from Police Officer Jacklyn Heiden to be effective on May 17, 2015. She has accepted a position with another department and wanted to thank the city for the opportunity and chance to expand her career. Motion by Member Fisch, second by Member Lemke to regretfully accept the letter of resignation and they wanted to thank Officer Heiden for her dedication and devotion to the City and it's residents and we wished her the very best of luck in her future endeavors. All members present voted in favor and the motion was declared carried.

Sergeant Stemper then stated he would request that we back fill Office Heiden's position with Officer Trent Prince. He has been certified and is prepared to take over her shifts. There was discussion on the amount of hours that would be worked by both permanent part-time officers and SGT Stemper stated that the most senior officer would be working up to 70 hours per pay period and the lower seniority officer would be working up to 60 hours per pay period. Motion by Member Lemke, second by Member Paul to hire Trent Prince as a permanent part-time Police Officer up to 60 hours per pay period. Roll call of votes: Yes; Mayor Gran, Members Schroeder, Fisch, Lemke. No. Member Burns. The motion was declared carried.

Schoonover then presented the council with a proposal to purchase a new table top folder. The current machine is constantly jamming causing a back load of work and extra time to reprint utility bills. It is also too small of a machine for the number of mailings that the clerks office generates. This new machine will be a better fit and we can attempt to sell the other one to a smaller city or business. Motion by Member Fisch, second by Member Schroeder to approve the purchase of the new table top folder from EO Johnson in the amount of \$857.00 with the costs to be split between city hall, water, sewer and electric. All members present voted in favor and the motion was declared carried.

Employee overtime reports were reviewed with no action taken.

The next regular meeting will be on Monday, June 8, 2015, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Member Schroeder, second by Member Burns. All voted in favor and the motion was declared carried to adjourn at 7:40 p.m.

Ted A. Schoonover
Clerk-Administrator

Joshua D. Gran
Mayor